MORE THAN YOU EXPECT
HOUSTON COMMUNITY COLLEGE SYSTEM

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Director of Continuing Education Approval of Distance Education Course Development

I have reviewed the following course:

_____
Class # (e.g., ENGL 1301)

_____
Title of Course

_____
Instructor

_____
College

and approve it for production to be offered through the Distance Education Program at Houston Community College System after final approval by the HCCS-Director of Online Continuing Education.

_____
Dept. Approval Signature Title Date Phone #

_____ _____
Signature -Director of Continuing Education Date

_____
Date routed to HCCS-Dir. Online Cont. Education for final approval

Mail (MC 1638) or fax to 713-718-5120. Attn: Madeline Burillo

xc. Dir. CTCE –College
Ex. Dir. CTCE